

# Australasian College for Emergency Medicine

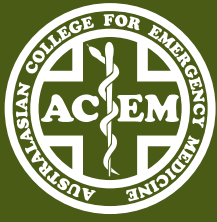
## Member Subscription Concessions

All members of the College, unless otherwise provided for in College regulations, are required to pay a subscription fee as part of their annual renewal of membership. The College appreciates that individual circumstances may change and members may be undertaking further studies, working in a volunteer capacity, or taking time away from work for an extended period. In such cases, members may be eligible for an exemption or concession (fee reduction) to the annual subscription fee payable.

The grounds upon which a concession may be granted and the associated percentage of full subscription fee payable is outlined below. Unless specified, concessions must be prospectively applied for on an annual basis. Concessions are granted on one ground only, as applicable, and are not cumulative.

Members wishing to apply for an exemption/concession must complete the online application [form](#) and submit supporting documentation, as required.

Ground	Requirements	Percentage payable
A. Incapacitating illness	<p><b>Member will not be practising any form of medicine for the whole of the financial year to which the subscription relates due to incapacitating illness.</b></p> <p>An exemption granted on this basis will be ongoing while the circumstances continue and until the College is otherwise advised.</p> <p>Supporting documentation required:</p> <ul style="list-style-type: none"><li>• Letter from employer or doctor's certificate confirming leave period due to illness.</li></ul>	0%
B. Humanitarian or similar voluntary field	<p><b>Member is working solely in a humanitarian or similar voluntary field where the income is considered relatively low for the whole of the financial year to which the subscription relates.</b></p> <p>Supporting documentation:</p> <ul style="list-style-type: none"><li>• Evidence of total personal annual income of member. For example, most recent tax return or pay slip.</li><li>• A signed letter provided by a respective charity confirming full-time involvement in a voluntary or humanitarian role.</li></ul>	0%
C. Residing overseas	<p><b>Members who are residing outside of Australia or Aotearoa New Zealand, either on a permanent basis or for a continuous period of not less than one year.</b></p> <p>The College may require supporting documentation and will advise the member accordingly following receipt and review of the application for concession.</p>	50%
D. Leave	<p><b>Member is taking leave arising from pregnancy, parental leave or carer leave (or other leave covered by anti-discrimination law).</b></p> <p>Concession applies pro-rata for the period of leave taken within the financial year.</p> <p>Supporting documentation:</p> <ul style="list-style-type: none"><li>• Letter from employer confirming leave period.</li></ul>	Pro-rata*



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<b>E. Part-time work (clinical)</b>	<p><b>Member is working part-time (20 hours or less per week) following or arising from leave referred to in (D) above.</b></p> <p>Supporting documentation:</p> <ul style="list-style-type: none"> <li>• Letter from employer confirming nature of part-time work and part-time hours or a copy of any other available documents/records/leave confirmation/pay slips etc .</li> <li>• If no documents are available or particular documents are not available, a detailed statement of particular circumstances should be included with the application.</li> </ul>	<b>Pro-rata*</b>
<b>F. Part-time work (non-patient contact)</b>	<p><b>Member is working part-time (20 hours or less per week) in a role involving activities such as teaching of medical students or a policy/advisory/research role, but which does not involve patient contact in a clinical capacity.</b></p> <p>Supporting documentation:</p> <ul style="list-style-type: none"> <li>• Letter from employer confirming nature of part-time work and part-time hours or a copy of any other available documents/records/confirmation etc .</li> <li>• If no documents are available or particular documents are not available, a detailed statement of particular circumstances should be included with the application.</li> </ul>	<b>50%</b>
<b>G. Full-time study</b>	<p><b>Member is undertaking full-time study and is taking unpaid leave or is not working at all for the whole of the financial year to which the subscription relates.</b></p> <p>Supporting documentation:</p> <ul style="list-style-type: none"> <li>• Letter from current employer confirming leave period or involvement in research or other academic activity.</li> </ul>	<b>50%</b>
<b>H. Aged-based (65 years+)</b>	<p><b>Members aged 65 years or over and who are still practising any form of medicine.</b></p> <p>This aged-based concession is granted automatically by the College; no action on behalf of the member is required.</p> <p>The concession is applied at the date on which the invoice is raised; where a member turns 65 years after the date that the annual subscription invoice for the relevant financial year has been issued, the member will be entitled to receive the concession in the next financial year.</p>	<b>50%</b>

\* Calculation of the pro-rata fee payable will be rounded up or down to the nearest month.

The College may grant an exemption or concession outside the grounds stated above in exceptional circumstances; including on the basis of compassionate leave, extended leave due to illness, reduced capacity to work and financial hardship. Members wishing to discuss their circumstances should contact the Finance Team ([accounts@acem.org.au](mailto:accounts@acem.org.au)). Such matters will be considered and approved by the College on an individual basis.

Please review the [Member Subscriptions Policy](#) prior to submitting an application.